**Draft Minutes for the One Hundred and Forty-Fifth Meeting of the College Council Formed on November 14, 2002

Date: Thursday, February 17, 2022, 2.30pm – 3:30pm
Location: Zoom Meeting**

**Attendance**:

Alan Benimoff, Alfred Levine, Alyson Bardsley, Andrew Colbeck, Andrew Leykam, Brian Farr, Carlo Lancellotti, Carles Sola Belda, Carlos Serrano, Catherine Lavender, Chang-Hui Shen, Christine Flynn Saulnier, Cindy Wong, Comfort Asanbe, Cynthia Chris, Deborah De Simone, Gene Fellner, George Sanchez,George Vachadze, George Wang, Gerry Milligan, Heidi Bertels, Hernan Green, Hope Berte, Jane Marcus-Delgado, Jennifer Borrero, John Arena, John Lawrence, John Verzani, John Wing, Jonathan Peters, Juline Robinson, Katie Cumiskey, Lee Papa, Lucas Marchante-Aragon, Mark D. White, Mary Murphy, Maryann Feola, Michael Chiacchiero, Michael Parrish, Michael Volpe, Michael Paris, Neo Antoniades, Orit D. Gruber, Patricia Kahn, Robert Wallace, Roshen Hendrickson, Sarah Pollack, Sarolta Takács, Simone Wegge, Siona Wilson, Susan Holak, Susan Imberman, Suzy Shepardson, Sylvia.Kahan, Thomas Tellefsen, Timothy Lynch, Vandana Chaudhry, Valerie Forrestal, Warrick Bell, Wilma jones, Winsome Alston, Yumei Huo, Zaghloul Ahmed

**Guests:**

Adam Imberman, Alan Hoffner, Alberto Sanchez, Aleksander Dudek, Andrew Diaz, Angela Ramos, Angelo Bongiorno, Barbara Cohen, Barbara Dicicco Bloom, Brenda Valentin, Burnett Joiner, Byron Taylor, Catherine Ferrara, Celeste Del Maestro, César Arenas-Mena, Cesare Barreca, Chandan Acharya, Christina Boyle, Christina Hagedorn, Christine DelGiudice, Christine McEvilly, Christine Cohen, Christine Delgiudice, Crystal Montalvo, Crystal Vera, Danielle Dimitrov, Dante Tawfeeq, Darryl Hill, David Allen, David Pizzuto, Dawn Derbyshire, Debby Meise, Diane Brescia, Dina Macleod, Dmitriy Verkhovskiy, Donna Elwell, Donna Sauthoff, Donna.Sipp, Doriann Pieve-Hyland, Edward Patri, Elias Hollander, Elizabeth Cammarata, Emmanuel Esperance Jr., Erin Van Nostrand, Ewa Dzurak, Fausto Canela, George Davis, Georgia Landrum, Greg Phillips, Holly Block, Isabel Rechberg, Ismael Garcia Colon, Ismael Hasan, Ivan-Scott Lee, Janine Scotto, Jasmine Cardona, Jean Ford, Jennifer Lynch, Jennifer.Durando, Jessica Stein, Jessica Collura, Joanne Lapilusa, Joanne Sagherian, John Jankowski, John Carl Ziegler, Jonathan Parziale, Jonelle Knox, Jorge Guerrero Aguilar, Joyce Taylor, Katrina Fama, Keith Pisons, Kerri Gerson, Kevin Ascolese, Kim Williams, Koby Kohulan, Linda Conte, Lucy Lombardo, Lynne Lacomis, Manuela Alongi, Maria Rice Bellamy, Maria Xenakis, Mark Lewental, Mark Stroud, Maureen Garvey, Michael Anderson, Michael Baybusky, Michele Karpeles, Michelle Borowski, Mike Cavagnero, Nancy Liu-Sullivan, Nicole Kempster, Nina Del Gatto, Patti Gross, Paul Rossi, Louis Petingi, Chris Verene, Qiao-Sheng Hu, Ralf Peetz, Rosane Gertner, Ruth Silverberg, Shannon Cammarano, Sharon Christian, Spozmi Nouri, Stefanie Gardiner, Stephanie Gonzalez Allen, Stephen Ferst, Steven Milewski, Susan Massara, T.J. Tibbs, Tara Mastrorilli, Terri Sangiorgio, Tony Gallego, Valeria Belmonti, Veronica DiMeglio, Vinay Vaishampayan, Xiaowen Zhang

**I. Approval of the proposed agenda - *approved*

II. Approval of the minutes of the previous meeting – *approved***

**III. Executive Committee of College Council Report - J. Verzani**

<https://csicollegegovernance.github.io/CCFS/Feb2022Meeting/cc-chairs-report/>

## [Met with President Lynch on January 13th, 2022](https://csicollegegovernance.github.io/CCFS/Feb2022Meeting/cc-chairs-report/#met_with_president_lynch_on_january_13th_2022)

The College Council Executive Committee met with President Lynch to welcome him to the College. I assume he will bring up many of these topics in his chair's report, so will not go into detail, but we discussed the following:

* His experience with shared governance
* His three big pressing items: Middle States, enrollment, the College finances
* The safe return to campus
* Transparency and communication issues of the past
* That this is an 18 month posting.

## [Meeting with the President and Provost on Feb 8th, 2022](https://csicollegegovernance.github.io/CCFS/Feb2022Meeting/cc-chairs-report/#meeting_with_the_president_and_provost_on_feb_8th_2022)

At our monthly meeting with the President and Provost the president began with several items. Again, I'll defer to his report on these.

The Executive Committee asked:

*Enrollment: The college enrollment has declined over 13% spring to spring with a headcount south of 10,000 for the first time in a long time. We'd be eager to hear what strategies are in place and/or are needed to stem this long slide that has recently accelerated.*

* We heard the enrollment task force was refocused after the IPC meeting the previous Friday to emphasize the urgency of enrollment and leave the longer-term thoughts to a master planning process. The belief that the outgoing president used task forces to avoid governance was shared.
* We need to consider both new students and retention of our current students. For the latter we need to ensure our student-facing services are not a source of loss.
* We need to streamline communications, such as between Academic Affairs and Advisement
* We spoke of students being more tech savvy now; competition from SUNY
* We had a discussion about modes of instruction and CUNY mandates; the vaccine mandate for in person instruction; estimates on the proportion of non-vaccinated students and the impact on enrollment
* Concerns about academic integrity were shared.

We asked:

*Interim positions: The College Council Executive Committee has been privy to ongoing complaints about the past athletic director and the athletics program. Currently, the program has an interim appointment who had no past background in overseeing a athletics program (he was a coach). It seems appropriate to search for an experienced, permanent AD. Is there any interest in pursuing this?*

It was mentioned that this search was ongoing.

We asked:

*The registrar's office is without current leadership. The burdens on this mission-critical office have amplified due to the pandemic. Will there be an immediate search for a director?*

We were told of Juline Robinson's appointment as interim and an intention to search.

We learned about 15 lecturer lines coming to CSI from CUNY with an intent to help with DFWI rates and fill equity gaps.

## [The committee on organization](https://csicollegegovernance.github.io/CCFS/Feb2022Meeting/cc-chairs-report/#the_committee_on_organization)

The [Committee on Organization](https://www.csi.cuny.edu/faculty-staff/faculty-senate-college-council/college-council#Committees) has a TBD seat. This committee is chosen by the Council. The executive committee unanimously endorses Suzy Shepardson for this open seat.

The College Council Executive Committee nominates Suzy Shepardson and Wilma Jones to be members of the Committee on Organization.

The vote was approved unanimously.

Similarly (though really a FS issue), the Faculty Personnel Policy Committee has **FIVE** open seats at the moment including one for a faculty senate member and one from the P&B. Please consider participation.

Resolution of Appreciation for Kerri Gerson

WHEREAS Kerri Gerson joined the College of Staten Island Registrar’s office in 2010 after serving as Senior Associate Director in the Records and Enrollment Services Division at the Stern School of New York University;

WHEREAS Kerri Gerson has progressively advanced within the Registrar’s office since her arrival at the college;

WHEREAS Kerri Gerson was promoted to Registrar in 2018 and has worked tirelessly as such to ensure faculty and students are accommodated in their scheduling, grades are processed with the carefulness and integrity they deserve;

WHEREAS Kerri implemented new systems and digitized many analog processes to simplify workflow and enhance record keeping, while dealing with deep cuts to her staff;

WHEREAS Kerri Gerson successfully managed the myriad issues presented to the college in the face of the COVID-19 pandemic and its enormous disruptions;

WHEREAS Kerri led the Registrar's office from the front and by example, investing her personal time on evenings and weekends to help students, faculty and administrators;

WHEREAS Kerri Gerson’s work was always accomplished with accuracy, grace, and good humor;

WHEREAS Kerri Gerson has announced her desire to leave the institution to pursue other opportunities;

Therefore, be it RESOLVED that the College Council of the College of Staten Island resoundingly expresses its gratitude for the many years of service to the college by Registrar Gerson and wishes her nothing but the best in her future efforts.

**IV. President Report:**

Summarized with major points, for full report, please consult the video link provided.

**-** Transparency and Accountability are highly valued

- Have embarked on a listening and alerting tour to meet with different constituents of the college

- I will try to make myself more available with weekly communication and maybe podcasts and Town Halls in the future

- Transparency in budget matters

- Have been engaging with community partners on Staten Island, trying to create pipelines for internships and to provide students with real world experiences

- Enrollment is down 13% this semester

- The Ad hoc task force on enrollment has been tasked with making recommendations to improve enrollment

- A survey on the student about their experiences on campus will be conducted

- Long term strategies should include communications, student engagements and academic master planning

- Middle States report has been submitted and is now being reviewed

- There will be a Town Hall in early March

- Budget, structural deficit is between $11 to 13 million, hope that the governor’s proposed budget would alleviate some of the budgetary concerns

- Lecturer lines from CUNY, shown collaboration between the office of Academic Affairs and various departments and schools, hope these lines would reduce equity gaps.

- Also looking at non-teaching lines

- There are ongoing infrastructure projects

- In addition to the student surveys, I am working closely with the provost and the office of Academic Affairs to find the right mix of courses and course modalities for the coming year.

**V. PSC Report: George Sanchez**

**-** Health and Safety regarding trash pick up

- Vaccine mandate does not include some classified titles, and Gittlesens which is part of DC37

- There are concerns about social distancing in the labs

- If there are issues with adjunct payday, please contact the PSC

- Concerns on teaching modalities

- HEOs have been working outside their job descriptions.

**VI. Reports of the Committees of the College Council**

1. Committee on Organization: W. Bell – No Report
2. By-Law Committee – J Verzani – The committee has not met, but planned on one soon
3. Administrative Review Committee – no report
4. Institutional Planning Committee – no report
5. Budget Committee – no report
6. Facilities Committee – no report

**VII. Student Government Report – No Report**

**VIII. Higher Education Officer Steering Committee Report – Suzy Shepardson**

* We had our first official meeting with Interim President Lynch, and look forward to setting up a regular schedule of sessions throughout the semester (and beyond).
* One of the issues we discussed with President Lynch was the HEO-series great interest in professional development, but the lack of financial support to engage in these opportunities.  As of last week, $7500 has been made available for use through the CSI Professional Development Fund: the application is available on the CSI website, all eligible parties are encouraged to look for workshops, seminars, and other PD opportunities, and everyone at the meeting was asked to spread the word.
* There’s a meeting with CSI’s representatives to the HEO Delegate Assembly tomorrow (Friday, February 18) at 1:00pm in Zoom.  Pre-registration is required: if HEOs did not get the email with the link, please contact Suzy and she will forward it.

**IX. Auxiliary Services Corporation Report: R. Wallace**

Dolphin Cove, the Spring semester is better for us, but we’re still not at 100%.

We’re at 74% of capacity for our license agreements which is up 11% over the fall, better but about over 100 students short of where we’d like to be. That said, we believe we’ll be closer to normal in the fall.

Parking is generating revenue again, but decal purchases off about 60k from a typical spring semester

In dining, we still our operating exclusively out of 1C while providing delivery options. Mobile orders currently account for 55% of our sales, with 167 new users signing up over the last 30 days. This is a feature we intend to keep when we’re back at 100% operations.

**X. Old Business**

**XI. New Business –**

**Adjournment – 3.30PM**

**Video link:**

https://us02web.zoom.us/rec/share/MqAsk605xptrmy9B9UN2U\_40DmxXK\_H0OGe1ggfNoC7S5gPx9cQMPFRJzeQeFd\_e.msR78TNAuw7j-TOV?startTime=1645125888000 (Passcode: 1e&m5nqv)